



CONTRACT / PURCHASE ORDER

LAQUEST PHILIPPINES INC.
Level 10-1 One Global Place 25th St, 5th Avenue
Fort Bonifacio, Taguig City
Tel. No (632) 8-777-9066
TIN: 010-259-627-000

Reference No.:
Date:
RFQ No.
Mode of
Procurement:

2024-CIMS(014a)-DC0039-PO0027
August 13, 2024
2024-CIMS(014a)-DC-0039
Direct Contracting

Please deliver the hereunder listed article(s)/supplies/materials in accordance with the description and technical specifications stated in the above-referred Quotation subject to its Terms and Conditions.

Item	QTY.	UOM	ARTICLES / DESCRIPTION	UNIT PRICE	TOTAL PRICE
	50	User	Procurement of Additional License for Email, Productivity Tools and Cloud Collaboration Solution (Starter)	₱ 2,903.04	₱ 145,152.00
	10	User	Procurement of Additional License for Email, Productivity Tools and Cloud Collaboration Solution (Standard)	₱ 5,806.08	₱ 58,060.80
Terms of Payment: Payment shall be made 30 days from the date of the invoice. Billing frequency should be quarterly in arrears.					
Price Validity: Thirty (30) calendar days			Total Amount		Php 203,212.80
Delivery Schedule: Within 30 calendar days upon receipt of the Notice to Proceed			Delivery Place: 6F Exchange Corner Building, V.A. Rufino St. cor. Esteban St., Legaspi Village, Makati City		
Subject to the Provisions under RA 9184 and its Revised IRR					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.					
Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: RA 9337 Tax Revenue Nos. 16-05, 14-02, 12-01, and 2-98.					
Certified Correct: PHOEBE ANN R. WAGAN <i>Administrative Services Officer V</i> Date: 9-13-2024			Funds Available: ₱ 203,212.80 MARIA SIENA M. CABASIS <i>Chief Accountant</i> Date: 8-13-24		
Approved by: ATTY. BEN JOSHUA A. BALTAZAR <i>President and CEO</i> Date: 15 August 2024					
Merchant's copy received by: Verley Lumbag <i>Signature over name in print</i> Date: 15 August 2024					