

NOTICE TO PROCEED

August 27, 2024

MS. MYLENE L. PALALAY
Government Sales Supervisor
BUSINESS MACHINES CORPORATION
Carson BLDG. 1888 Orense St.,
Guadalupe Nuevo, Makati City
Phone: (632) 8-882-3355

Dear Ms. Palalay:

Notice is hereby given to **BUSINESS MACHINES CORPORATION** that work may now commence, effective upon the receipt of this notice, for the **"Supply and Delivery of Toner Cartridge"** in the total amount of **Three Hundred Ninety-Five Thousand, Four Hundred Twenty-Eight and 00/100 (PhP395,428.00)**, Philippine Pesos inclusive of VAT.

See attached approved and signed copy of Purchase Order No. **2024-FAG(003)-NPSVP0033-PO0026**.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below and return a signed copy to CIC.

Very truly yours,



ATTY. BEN JOSHUA A. BALTAZAR
President and CEO

CONFORME:



Mylene Palalay

SIGNATURE OVER PRINTED NAME

Business Machines Corporation

COMPANY

August 27, 2024

DATE